

## **CORONAVIRUS (COVID-19) Protocol / Procedures**

MatMen/Sunset personnel have the responsibility of cleaning/sanitizing/disinfecting worksites and equipment as well as to provide a safe work environment for all it's employees, along with cast & crew on motion picture/ commercial sets throughout Southern California.

We have integrated new sanitation standards due to the COVID-19 pandemic into the daily workflow.

### **I. Guiding Principles**

- All state, local, and federal (CDC) public health guidelines will be followed.
- To the extent possible, physical distancing of at least 6 feet will be maintained. When physical distancing is impracticable, other risk mitigating measures will be taken.
- Limiting the number of personnel in working and service areas whether they be stages, vehicles, rooms, trailers, trucks or tents. Personnel should always be following the social distancing guidelines as recommended.
- Appropriate and adequate PPE will be provided for our personnel, as necessary. Should cast, crew or production also need PPE, Mat Men/ Sunset can provide for them too. This includes gloves, to be worn when handling potentially contaminated equipment or items.
  - i. Gloves are to be cleaned/sanitized/disinfected or disposed of immediately after use
  - ii. Face masks / respirators be worn during cleaning and sanitizing. Personnel are only to remove face mask, in a safe distance environment

for the purpose of getting fresh air, an OSHA or IATSE mandated break or for the purpose of eating a meal.

- iii. Face shields may be used in addition to face masks providing that all appropriate recommendations are followed regarding their use.

## **II. Infection Prevention; Work Site Cleaning, Sanitizing & Disinfecting Practices**

- Before putting on gloves, Personnel will wash hands with soap and water for at least 20 seconds, and again whenever gloves are removed. Including but not limited to: after visiting the restroom, before eating, after blowing their nose, coughing or sneezing, or after touching high touch surfaces.
- Personnel will stay home if they are sick and report their illness via phone immediately.
- MatMen/Sunset can and will provide safe and sanitary Hand-washing stations and/or hand sanitizer stations, (with 75% or greater alcohol based gel) and Titan Hydroxyl Air Scrubbing Generators at the Producer or Location Managers request.
- All Sunset equipment is treated at the warehouse via electrostatic spraying of TripleTwo Germicide, PURTAB or Clorox before and after each use by a production.
- Electrostatic Disinfection is available for a location, stage, alley, structure, vehicle, equipment and more via a certified man or woman that has completed the Coronavirus Disinfection Course delivered by Pathogen Response & Resource Alliance (PR2A).
- Additionally, Local 80 crew are available for on-set cleaning acting as a roving cleaning technician. .
  - iv. Throughout the worksite, the tech will repeatedly wipe down all high-touch areas, restrooms, doorknobs- including vehicles, sinks and more using

EPA approved Clorox wipes, Lysol and TripleTwo Germicide. MSDS and EPA#'s are available for all disinfectants. All bottles, not in original packaging are labeled in accordance with the laws of CA.

- v. Any shared equipment will be wiped down upon Producers request between uses.
- vi. Special attention will be paid to equipment that is in common areas.
- vii. If needed, Techs will also clean visibly dirty surfaces with proper and appropriate cleaners prior to disinfection.
- viii. Trash will be removed throughout the day.

### **III. Personnel:**

- The Lead cleaning tech, shall engage the producer or their proper representative in discussions regarding the appropriate number of personnel needed to safely clean/sanitize/disinfect work areas & equipment prior to work being performed in those areas.
- The Lead cleaning tech, shall engage the producer or their proper representative in discussions regarding continuous employment of day players, when available, in order to ensure continuity of known personnel on the set.

<https://matmen.net/set-safety/>

[info@matmen.net](mailto:info@matmen.net)

**626.716.4560. and 323.632.4368**